

**Rowan University
Institutional Biosafety Committee (IBC) Meeting Minutes**

Meeting Date: September 5, 2025
Meeting Time: 11:01 AM – 12:22 PM
Meeting Location: Microsoft Teams
Chair: Dr. Kevin Currie

Voting Members:

Member	Role/Expertise	Present	Excused
Dr. K.C.	Chair	x	
Dr. L.P.	Scientist	x	
Dr. B.W.	Scientist	x	
Dr. C.K.	Scientist	x	
Dr. M.F.	Plant Expert	x	
Dr. E.M.	Animal Expert	x (joined at 11:30 AM)	
Mr. E.G.	Research Compliance Director	x	
Mr. T.B.	Biological Safety Officer	x	
Mr. S.G.	Non-affiliated	x	
Mr. R.H.	Non-affiliated		x

Guests: Ms. S.S. (Notetaker)

Quorum: The committee has ten voting members, and nine members were present.

- I. Call to Order and Conflicts of Interest
The IBC Chair called the meeting to order at 11:01 AM and reminded all members present to identify any conflicts of interest as each registration is reviewed.
- II. Review and approval of agenda
The September 5, 2025 agenda was approved unanimously.
- III. Review and approval of prior meeting minutes
Motion: Approve the August 7, 2025 meeting minutes as written.
Votes: 7 For, 0 Against, 2 Abstain
- IV. Institutional Review Entity (IRE) - The Institutional Dual Use Research Contact (IDURC) did not receive any notifications about dual use concerns nor received any contact from researchers using select agents/toxins.
- V. Chairman's Report - Nothing to report. A reminder about committee members identifying conflicts.
- VI. Biological Safety Officer (BSO) / Environmental Health & Safety (EH&S) Report
A. No issues of concern and report is on the Google Drive.
- VII. Review of Prior Business - Nothing to report
- VIII. New Business - No labs with recombinant or synthetic nucleic acid molecules
- IX. For the Good of the Committee 12:00 PM
- X. Meeting Adjournment: The IBC Chair moved to adjourn the meeting 12:22 PM.